

**FIRE TRAINING OFFICER
STUDY GUIDE**

A written examination for the class of **FIRE TRAINING OFFICER** to be administered in **PINEVILLE** on **JANUARY 7, 2009**, will consist of approximately **100** multiple-choice questions. The examination will test your knowledge in the following subject areas:

SUBJECT AREA/KNOWLEDGE	APPROXIMATE % OF EXAM
TRAINING Knowledge of the procedures for evaluating the training needs of the department and for developing and implementing an effective training program, including serving as an instructor.	26.0%
FIREGROUND OPERATIONS Knowledge of fireground operations sufficient to train department personnel in areas of fire fighting, forcible entry, hoses, fire streams, ventilation, rescue, fire attack, salvage and overhaul, safety, and hazardous materials.	26.0%
PUMP OPERATIONS Knowledge of pump operations sufficient to train departmental employees in pump operations; and the driving equipment in order to efficiently perform their duties at the scene of an emergency.	16.0%
TOOLS AND EQUIPMENT Knowledge of the care, operation, and correct uses of all fire department tools and equipment in order to train department employees in the use of these, including the following: protective breathing apparatus, ropes, hoses, ladders and extinguishers.	21.0%
RECORDS/REPORTS Knowledge of effective records-keeping practices, including preparation and content; knowledge of effective report preparation procedures, including the compilation and organization of data into an effective written format for reports.	11.0%